

City of Auburn
Department of Recreation
Recreation Director

The City of Auburn (pop. 23,000) is seeking a qualified, dynamic individual for the full-time position of Recreation Director. This is a high level management position reporting directly to the City Manager. The City is seeking an experienced and innovative Director of Recreation to take the department to a new level of success, consistent with the high quality services that the City provides to its residents.

The Department is one of the largest organizational units of the City's government. It is responsible for the City's recreation programming. Residents of all ages are served by the programs, services, and amenities managed by the department. The neighborhood parks, community centers, special events, festivals, cultural events, senior programming and camps and programs for youth that the Department provides contribute to Auburn's quality of life and sense of community. They are a key component of what makes Auburn special for its residents. The City of Auburn's recreation sports and activities complement Maine's first and only double surface ice arena and new indoor turf facility and help make the City of Auburn a sports tourism destination.

The City is seeking a Director of Recreation with proven experience in recreation and parks and related leadership and management in a similarly sized local government. The successful candidate will possess a minimum of a Bachelor's degree from an accredited four-year college or university in Recreation, Public Administration, or a related field and at least seven years of progressively responsible, broad based experience in recreation and/or parks administration; or any combination of education, training, and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job. Possession a valid Maine Driver's License or ability to obtain one in a short period of time is required.

A related Master's degree and experience working in a unionized environment would be a plus. Certified Park and Recreation Professional (CPRP) Certification and a proven track record in increasing cost recovery rates desirable. Familiarity with capital planning, budgeting and facility management would be beneficial.

The successful candidate will have outstanding written and oral communication skills, be a good listener, possess presentation expertise and be familiar with federal and state recreation grant and incentive programs.

The City offers a competitive wage and benefit package; salary DOE. Please submit cover letter, resume, writing sample, and references to: Deborah Grimmig, Human Resource Director, 60 Court Street, Auburn, Maine 04210. Tel 207-333-6601 ext 1414. E-mail address is dgrimmig@auburnmaine.gov . Applications will be accepted until Friday, 20 November 2015.

The City of Auburn is a strong supporter of our Veterans and is a participant in the Hire-A-Vet program. Veterans are strongly urged to apply.

The City is an equal opportunity employer.